

SHORELINE Tour 2024 Participant Guide - 3 DAY



Table of Contents

- Timeline.....3
- Check-in 4
- Arriving and Parking.....5-6
- Bus Information.....6
- Luggage Transport.....8
- Lodging.....11
- Meals and Snacks.....13
- Rider Meetings.....14
- Communications & Alerts.....14
- SAG Support.....15
- Route Markings.....18
- Mackinac Island Ferry Tickets.....20
- Safety.....20
- Emergencies.....22
- LMB Safety Pledge.....28
- Cancellation & Refund Policy.....30

Welcome to 2024 SHORELINE!

LMB welcomes you to the northwest lower peninsula of Michigan, home to Traverse City, Sleeping Bear Sand Dunes, and many other amazing attractions. Your registration fee and purchases provide the funds to power our work in Michigan: advocating, educating, and promoting the power of the bicycle in communities around the state while acting as a voice for bicyclists in Michigan government.

Before we get into the details, a few quick reminders on how to make the most of this week:

- **Be a bicycling ambassador** and pay it forward. Help represent bicycling in a safe, positive way by being polite, signaling, staying to the right, and yielding. Remember, our actions create the perceptions towards the next bicyclist.
- **Rough it this week.** Don't bring the good stuff for camp. Bring fewer clothes. You will get dirty 5 minutes after taking a shower. You will drop mustard on the fresh shirt you just put on. It's ok, we are all in the same place. Relax, ride your bike, breathe deep, and enjoy the week. Besides, if you run out of clothes, you can always buy a new LMB t-shirt!
- **Embrace simplicity.** Keep the delicate and fragile things, including most electronics, at home. Bring a phone, a camera and the curiosity and wonder of a child.
- **Celebrate!** Know that your efforts and attendance at LMB events helped push a "hands free" law into reality for our state as of June 30, 2023! We now have stronger laws against distracted drivers in Michigan and YOU helped make that happen, just by participating in our events. Smile this week while you ride: you have made a difference in the safety of SHORELINE.

Our bike tours are made possible by the experience, dedication, hard work, and generosity of our volunteers. When you see a person loading luggage, driving a SAG wagon, helping a rider on the side of the road, sanitizing a table, pouring your water, and handing you a snack, thank them for volunteering. Volunteers are the backbone of LMB tours and we are grateful for them. They ask only that you be kind and enjoy your time on the tour. If you find yourself having a great time and wishing your friends and family could come with you, then please find a volunteer and thank them with all your heart. If you find something lacking, find me and let me know. If after reading this handbook you still have questions, reach out to us at tours@lmb.org.

On behalf of everyone, thank you for riding with us on SHORELINE .

Sincerely,
Neal Glazebrook
LMB Events Director

TIMELINE FOR ALL PARTICIPANTS

Wednesday August 8, 2024

- All participants on their own for meals
- 3 - 5 pm: 3 Day Check-in
- 5 pm: 3-Day Participant Orientation

Thursday, Friday, Saturday

- 6:30 am: Gear trucks open.
- 6:30 – 8:00 am: Breakfast
- 7 am – 4:30 pm: SAG Service
- 7:30 – 8:30 am: Late check in (Thursday Only)
- 9 am: Campsite closed & trucks depart
- 2:00 – 9 pm: Service desk open
- 5:30 – 7 pm: Dinner service
- 6:30 – 7 pm: Rider meeting
- 10 pm – 6 am: Quiet time. Gear trucks closed.

Saturday August 10, 2024

- 6:00 am: Gear trucks open.
- 6:30 – 8:00 am: Breakfast
- 7 am – 2 pm: SAG Service
- 11:00 – 2 pm: Service Desk, Showers
- 4:00 pm to 10:00 pm: SHORELINE after party with beverages, food, and music at the Civic Center park. All Shoreline participants get their first drink free. Food will be provided for a charge by local vendors.

Sunday August 11, 2024

- 6:00 am: Gear trucks open.
- Please grab breakfast on your own
- 9 am – 11am: Bus ride for 3 day riders back to Mackinaw City

CHECK-IN

What To Expect At Check In

Upon arrival follow the directional signs to our Registration Table. Present your picture ID and our volunteers will provide you with your packet, bike plate, wrist band, and luggage bands.

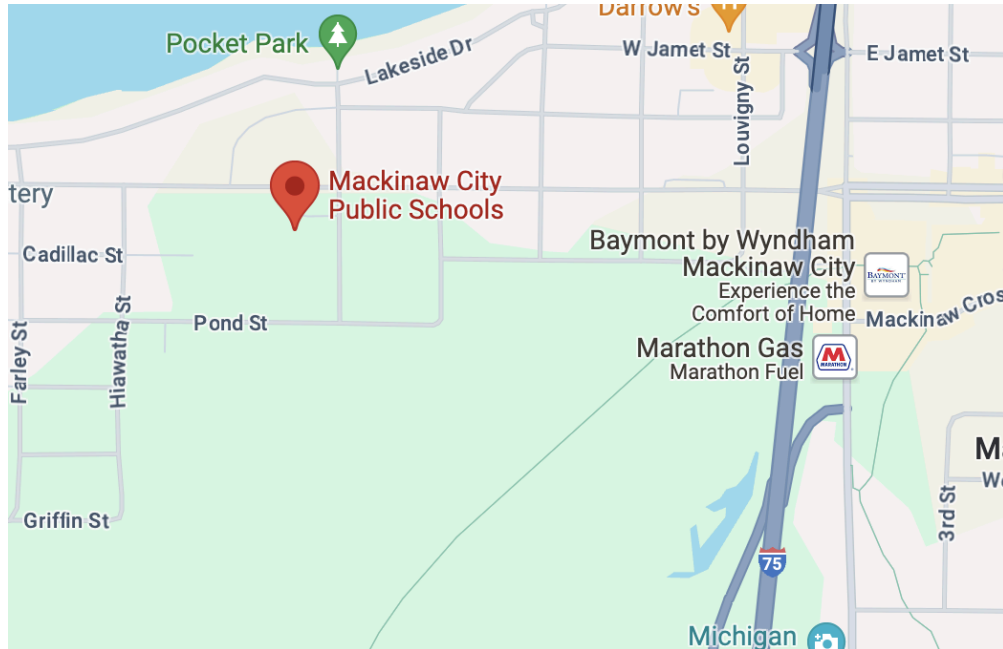
Please attach the wrist band to your LEFT wrist at the registration table. **Your wristband** is your meal ticket and admission to SAG stops, SAG wagons, reception, camping, showers and other facilities. Your bike plate identifies you on the road as part of the tour and is your bike's link to you when separated for SAG or other reasons. Your luggage tags link them to you and are their ticket for transportation to the next overnight. Please make sure to attach your bike plate to your handlebars or behind your seat/bike bag, and your luggage tags to an upright handle on each bag. If you lose your wrist, bike or luggage tags during the week, the service desk can provide a replacement. You can find schedules, messages and cue sheets at the service desk.

If you pre-purchased Padre's Cycle Inn service, please take your bags to Padre's tent service area and check in with them.

If you shipped or delivered your bike to the LMB office, how and when you retrieve the bike will depend on the choices you made on riding days and assembling your bike. Please review the [Bicycle Transport](#) section of this handbook for more information.

3-DAY RIDER CHECK-IN:

Mackinaw City High School - 609 W Central Ave, Mackinaw City, MI 49701



MAP LINK: <https://maps.app.goo.gl/C1E1PMmTgo4Jib3c6>

Please bring a photo ID.

We encourage you to arrive early enough to check in, set up camp, and join the fun. There is no meal service on Wednesday.

Please bring your confirmation letter and photo ID to check-in. Camping will be at the High School

ARRIVING BY AIR

We do not provide a shuttle to and from airports.

International air service is available into Cherry Capital Airport (TVC) in Traverse City. This airport is approximately 4 miles from Grand Traverse County Civic Center. Ride shares, taxis and car rentals are available. This is an excellent option for 3-Day participants arriving by air. Indian Trails offers bus service to Mackinaw City.

Many airlines have reduced the bike fee to that of an additional bag, so do a little research if you choose to do this. Otherwise you can ship your BOXED bike via UPS, FedEx or other trackable shipping method (410 S. CEDAR ST., SUITE A, LANSING, MI, 48912). Make sure it arrives by 10:00 am Wednesday, July 30, 2024. We'll haul your boxed bike to Mackinaw City so it's waiting for you on Wednesday. If you'd like it

assembled, our mechanic can have the bike ready for a fee. Demand for bike assembly is high so please reserve a slot with our bike mechanic.

ARRIVING BY FERRY

Looking for a unique way to start and finish your SHORELINE tour? Try arriving by ferry!

The Lake Express Ferry runs from Milwaukee, WI to Muskegon, MI. Check www.lake-express.com for more information.

The S.S. Badger runs from Manitowoc, WI to Ludington, MI. Check out ssbadger.com for more information.

ARRIVING BY VEHICLE AND PARKING

Traveling by vehicle to SHORELINE is the most common method used by participants. LMB provides several options to park your vehicle.

For your convenience we've made long term parking arrangements near the charter bus pick up areas at both starts and the finish. Please note, we can only provide parking for one motor vehicle per rider. Parking lots are unsecured areas, it is not advisable to leave valuables in your car.

- [Traverse City long term parking](#) - Northwestern College Cherry Parking Lot
- [Mackinaw City long term parking](#) - Mackinaw City Recreation Complex

LMB CHARTER BUS INFORMATION

LMB offers 2 charter bus options PRE TOUR and POST TOUR. The **pre-tour** bus is only for the *7 Day riders* to get them from the end in Traverse City to the start in Alpena. The **post tour** bus is only for the *3 day riders* after the afterparty on the 10th. On the morning of the 11th, a bus will depart and return riders to Mackinaw City. Charter bus service includes transportation for you, your gear and your bike. Please prepare your bike for transport prior to arrival and allow at least a half-hour to load it on the bike truck.

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1. Pre-tour from Traverse City to Alpena - This info is part of the 7 day Rider

Guide

2. Post-tour to Mackinaw City.

POST-TOUR ALL DESTINATIONS DEPARTURE:

The post-tour buses and bike trucks will depart Traverse City Civic Center on Sunday August 11th at 9:00 am. Plan on it taking an hour to find your bags, load your bike and luggage and be ready to board the buses. If you miss the bus, it is your responsibility to arrange transportation to Mackinaw City. The post-tour bus will arrive in Mackinaw City at approximately 11am. Bike trucks travel a little slower and will arrive later than the buses. We appreciate your patience.

The times noted above are subject to change. Please consult LMB communications closer to tour start date.

CHARTER BUS LUGGAGE:

Participants will load their luggage onto the charter buses prior to boarding. See the "LUGGAGE (BAG) TRANSPORT" section below for requirements.

PREPARING YOUR BIKE FOR TRANSPORT:

Charter bus transportation includes transporting your bikes. It is your responsibility to prepare your bike for loading on the trucks. Please prepare your bike for transport prior to arrival. **We try to be as careful as possible, but we are not responsible for damage.**

- Boxed bike - The safest way to transport your bike. Boxed bikes will be secured on the floor of the trucks. Please let us know if you wish to save your bike box.
- Assembled bike - PRIOR TO ARRIVAL remove pedals, remove bags, lights and locks. Put protective padding on the frame making sure the bike rolls freely. Padding can be newspaper, foam pipe insulation or bubble wrap. After padding your bike, wrap pedals and attach to bike inside the triangle where your water bottle holder is located. Anything attached to the bike could be knocked off in transit. Secure them with zip ties or lots of tape. UPON ARRIVAL turn your handlebars sideways. We'll have tools for this at the loading/unloading area.

LUGGAGE (BAG) TRANSPORT

LUGGAGE REQUIREMENTS:

Personal luggage - 2 duffle bags weighing less than 35 pounds each. [Additional bag allowance](#) may be purchased for \$35 each. Bags may be weighed, those exceeding 35 pounds will be tagged for special handling and owners will be charged a \$35 over limit fee per over limit bag. Please attach your luggage tags upon arrival.

Please do not bring suitcases as they tend to be less durable. We recommend duffle bags. All items must be transported inside your luggage. Loose items found in the luggage trucks including shopping bags, trash bags, cardboard boxes, chairs, umbrellas, helmets, bike bags, groceries and any other item not inside your luggage or attached to your bicycle will be placed into the lost and found bins located by the service desk.

Remember, there will be times when your luggage is at the bottom of the pile. Please do not pack fragile or delicate items. If you purchase items during the tour, please have them shipped home. We are not responsible for damage to luggage or contents.

This is Michigan and it occasionally rains. It is possible your gear could get wet. We suggest stowing your essentials inside plastic bags within your luggage or invest in waterproof bags.

LOADING:

Trucks will be available for loading at 6:30 am each morning. Riders are responsible for ensuring their luggage is loaded on the truck. Please take your bag as far forward as possible and stack it as high as the staff directs you. All bags must be loaded by 9:00 am when gear trucks depart. If you miss the truck, congratulations on becoming a loaded touring bicyclist until reaching the next campsite. Never leave your luggage outside a locked truck.

UNLOADING:

The trucks will be available for unloading as soon as they arrive at the campsite. All unloaded bags will be arranged on the ground during this process. Luggage identification tags will be provided at check-in. You may want to mark your bags distinctively to help you locate them (bright ribbons, pom-poms). We want to thank in advance all riders who are willing to help each day!

BICYCLES and TRANSPORT

You can ride any human-powered cycle in good mechanical condition on SHORELINE. This includes trikes, recumbents, tandems, unicycles, and of course e-bikes. Mountain, hybrid, cyclocross, and gravel bikes will have a blast on both the standard route and the optional gravel sections. **LMB provides a professional mechanic for the entire tour.** Minor adjustments are free. Any repairs, parts, assembly, disassembly, and shipping will incur a fee. Our SAG service is designed to transport all the above named cycles!

To create a safe and scenic tour, SHORELINE will at times avoid a paved road and travel along unpaved trails and country roads. To best traverse the standard route on a road bike or touring bike, we recommend fitting the widest possible puncture resistant tires. Road bikes with 23c-28c tires will do fine on the route but may have to work a little harder on unpaved sections. Any optional routes or loops labeled "Gravel" can have long sandy sections and are best attempted with a 37c or wider tire that has a tread or knobby surface.

BICYCLE SHIPPING

If you are traveling by car, please do not ship your bike. If you are traveling by air, please review your bike transport options below.

Option 1 (easiest and cheapest) - Travel with your bike. Many airlines (Alaska, Delta, American, and Southwest have the highest ratings by *Bicycling Magazine*), have reduced the bike fee to that of an additional bag, so do a little research to see which airlines provide the best rates for your cycle. Our tour mechanic can build your bike for an additional fee in Alpena by appointment. Please reach out to Broom Wagon Works via the following EMAIL: broomwagonworks@gmail.com PHONE: 734-224-8721 or on Instagram @brmwgnwrks to get in line for this great service.

Option 2 (second easiest) - Ship your bike directly to LMB (410 S. Cedar St. Suite A, Lansing, MI. 48912) using a carrier that provides tracking. Make sure it arrives before Wednesday the week before the tour. [Click here](#) for details on how to prepare your bike for truck transport or shipping. Contact LMB (517) 334-9100 or tours@lmb.org for pricing, details, and planning for your bike. Our tour mechanic can build your bike for an additional fee in Alpena by appointment. Please reach out to Broom Wagon Works via the following EMAIL: broomwagonworks@gmail.com PHONE: 734-224-8721 or on Instagram @brmwgnwrks to get in line for this great service.

BICYCLE PICKUP AND ASSEMBLY

All participants, please plan accordingly to have your bicycle ready for Day 1.

- If you are using Broom Wagon Works to build, make sure you have reached out to them to set up a bike build slot in their schedule. Please plan your pick-up and assembly

accordingly with Broom Wagon Works. You are responsible for transportation to pick up your bike.

- Bicycles shipped to the LMB office can pick up their still boxed bike at check-in.
- Participants who require a mechanic to assemble or adjust their bike should reach out to Broom Wagon Works via the following EMAIL: broomwagonworks@gmail.com PHONE: 734-224-8721 or on Instagram @brmwgnwrks to get in line for this great service.
- The LMB mechanic will assemble bicycles on Saturday for those who have made prior arrangements with LMB as quickly as possible. Due to the high volume of bicycles, your bike may not be ready until late Saturday evening.
- Cardboard bike boxes and packing materials will be discarded upon arrival. If you would like to save your cardboard bike box for use after the tour, contact LMB prior to the tour at tours@lmb.org.

END OF TOUR BICYCLE DROP OFF

All participants, please plan accordingly to get your bicycle home.

- Make sure to book an appointment with Broom Wagon Works to box up your bike for returning home. Please reach out to Broom Wagon Works via the following EMAIL: broomwagonworks@gmail.com PHONE: 734-224-8721 or on Instagram @brmwgnwrks to get in line for this great service. If you have a Saturday flight out, LMB recommends boxing your own bike for departure.
- The LMB mechanic will be on the tour route and not available until later in the afternoon. They will not be able to assist you prior to 2 PM. Please plan accordingly.
- Participants who wish to have the LMB mechanic box and ship their bikes home should make any arrangements directly with the mechanic.
- [Click here](#) for details on shipping your bike to and from the tour.

SAG TRANSPORT

Riders who SAG the entire day - bikes will be transported inside the gear truck.

Bikes will be hung by the wheels and separated from each other. Oversized cycles will be stored on the floor. When submitting your bike for transport in the morning, you will be given a claim ticket. Gear trailers are kept locked when not attended by an LMB staff person. Please present the claim ticket to LMB staff in order to retrieve your bike.

Riders picked up by SAG on the route – bikes will be transported by SAG crew.

Riders who are picked up on the route will have their bikes transported by a traditional vehicle mounted bike rack. Cycles that do not fit a rack will be held and transported by our SAG Shuttle.

LODGING INFORMATION

SHORELINE is a bicycle tour with options. You can camp, use a tent service, or sleep in a hotel. No matter which option you use, your registration includes the following services at each campsite:

- Camping space
- Luggage transportation from campsite to campsite
- Shower and toilet facilities
- Breakfast and Dinner service
- Greenspace, shade and indoor shelter
- Charging stations for electronics and e-bikes
- SAG Support
- Riders Meeting with route review
- Mechanic on duty

CAMPSITE LOCATIONS:

Wednesday – Mackinaw High School - 609 W Central Ave, Mackinaw City, MI 49701

Thursday – Charlevoix Middle School, 5200 Marion Center Rd., Charlevoix

Friday – Grand Traverse Civic Center, 1213 Civic Center Dr, Traverse City

Saturday – Grand Traverse Civic Center, 1213 Civic Center Dr, Traverse City

CAMPING:

Campsites vary from schools and campgrounds to fairgrounds or wedding venues. Unless posted, please do not bring your bikes or wear cycling shoes into school buildings as they can damage the floors. In the case of severe storms, you'll be directed to indoor space for shelter.

Alcohol, drugs, firearms, and tobacco are prohibited on school grounds by Michigan law. We will comply with this law to ensure our continued use of these facilities.

Quiet Time is 10:00 pm to 6:00 am. Please respect your tour mates and their rest. During Quiet Time hours treat the camping area like a library. Vehicles and walkers, do not shine your lights onto tents, put up/take down tents, deflate mattresses, run generators, pack luggage, rustle plastic bags, bang port-a-john doors, or run in the camp area. Please report any disturbances to a staff member.

VIP Tent Services

Love to tour but hate setting up the tent and lugging your bags? This year we've partnered with Padres Cycle Inn to offer VIP tent service on SHORELINE! Imagine after a great day on the bike, you stroll up to your ready and waiting, private tent with your bags inside. Then imagine each morning, heading out without having to deal with your tent or bags. No more spending time each afternoon searching for your bags, lugging (that's why they call it luggage) your bags from the truck, finding a spot to pitch your tent, hassling with setting it up, wrestling a wet tent into your bags each morning, lugging your bags back to the truck. Nope, just ride, rest and repeat!

LMB Bike Commute Service - Don't want to stay at the designated hotel? Don't need ALL your gear with you at night? Then Bike Commute Service is the right choice. LMB stores your bags at camp, you stop by to pick up the things you need and then bike commute to your overnight lodging. The next morning, commute back into camp and reunite with your gear before heading out for the day. If you choose this service please do not ask us to deliver your luggage. For luggage delivery please use a designated hotel.

Other Hotels

Hotel lodging may not be available in every town. If you plan to stay at ANY hotels, motels or B&Bs, be sure to book early. Michigan is a popular summer tourism destination. LMB transports luggage, not people to the designated hotel unless specifically noted above. For more information on local lodging, contact:

- Michigan Travel Bureau (800) 644-2489 michigan.org
- West Michigan Tourist Association, 800-442-2084 www.wmta.org

Or local chambers of commerce and visitor bureaus:

- Mackinaw City – Mackinaw Area Visitors Bureau: www.mackinawcity.com
- Charlevoix – Charlevoix Visitors Bureau: www.visitcharlevoix.com/
- Traverse City – Traverse City Visitors Bureau: www.visittraversecity.com

MEALS & SNACKS

Registration includes meals EVERY RIDING DAY! At registration, you will be issued a wristband which will be your ticket to all provided meals. These must be worn on your left wrist. You'll enjoy professionally catered breakfasts and dinners with options for vegetarian, vegan and gluten-free lifestyles.

Meals vary and you'll always find a few staples offered each day. For breakfast you'll always be able to find oatmeal, yogurt, granola, fresh fruit and cereal in addition to various hot dishes. During dinner you'll always be able to find fresh salads, fruit, bread, peanut and almond butter, along with hot entrees, side dishes and dessert. All meals are served in camp except where noted in the itinerary.

LMB provides meals as noted in the schedule below. These meals are served cafeteria style and designed to meet the calorie needs on tour. Unfortunately, because of the nature of food prep we cannot assure individuals with food allergies that any meal will not elicit an allergy response.

On Wednesday, the check in day, you are on your own for all meals as we'll not provide any food service. Part of the fun on tour is finding some of the many charming restaurants and markets along the route to provide additional meals, and fulfill any cravings.

SCHEDULE:

Breakfast is served from 6:30 – 8:00 am

Dinners are served from 5:30 – 7:00 pm, unless otherwise noted.

LMB will provide the following meals:

- Wednesday – on your own
- Thursday – Breakfast, Dinner
- Friday – Breakfast, Dinner
- Saturday – Breakfast

RIDER MEETINGS

3-Day Participant Orientation - There will be an orientation meeting for all 3-Day participants at the Mackinaw City High School on Wednesday evening at 5 PM. Please bring your rider booklet and a pen.

Daily Rider Meeting - Rider Meetings will be held each day 6:30 - 7 PM in the dining area and provide detailed information about the next day's route, cue sheets, any changes, things to see, history of the area, etc. All participants are encouraged to attend.

COMMUNICATIONS & ALERTS

PRIORITY TEXT ALERTS:

At Orientation, all participants will be asked to join our text alert system. LMB uses this system to transmit alerts on weather, route changes or closures, road conditions, and other urgent safety issues. This is a free service but standard text messaging rates may apply. Sign up by texting Shoreline24 to 517-940-8649 during or after orientation. This will be used exclusively for the SHORELINE tour and will not add you to any other mailing lists.



URGENT PERSONAL MESSAGES

Please inform your emergency contact that in urgent or emergency situations, they should first call and text you directly. If they are unable to reach you, ask them to call our main number 517-334-9100, LMB staff will find the individual and relay the message in person. Due to the nature of the tour, it may take several hours to deliver your message.

SOCIAL MEDIA:

Please 'Like' our SHORELINE [Facebook](#) page and add the hashtags **#SHORELINETour** and **#LMBTours** to any photos you post. You can also follow us on [Twitter](#) and [Instagram](#) at @MIBicyclists. Each post counts as an entry towards our tour end drawing where we'll give away valuable gifts!

SAG SUPPORT

LMB thinks of SAG as the "Support Assistance Group." The route opens and SAG service begins at 7:00 am and ends at 5:00 pm unless stated otherwise in the itinerary or at the Rider Meeting. When the route closes, all riders remaining on the route will be offered the opportunity to SAG into the campsite. Riders who refuse SAG and remain on the route acknowledge they are riding after-hours and without tour support. LMB retains the right to move riders ahead who are unreasonably far behind during appointed course hours.

SAG service includes mobile SAG wagons, stationary SAG stops, and Sweep. SAG vehicles are marked with LMB flags and magnetic LMB signs. If a friend or family member is interested in volunteering as a SAG, please contact the LMB office at (517) 334-9100. This is a great way for non-cycling family and friends to provide a valuable service during the day and join you in the evening.

The SAG Coordinator is the beneficial monarch on the tour route and SAG staff act as their lieutenants. These individuals work to provide riders a safe and well supported route. If you are given directions by the SAG Coordinator or SAG Staff, please follow them. SAG Coordinators have the capacity to remove any participant from the route for health and safety reasons.

CONTACTING THE SAG COORDINATOR:

At orientation, participants are provided with the SAG Coordinator's phone number.

IF AT ANY TIME ON THE ROUTE YOU ARE CONCERNED FOR YOUR HEALTH OR SAFETY, CALL THE SAG COORDINATOR IMMEDIATELY. Call the SAG Coordinator in the event of a medical or safety emergency. Where cell phone coverage is weak, text messages may be more successful than calls. If you cannot call or text, ask a local business to use their phone for an emergency.

In a non-emergency situation like a flat tire or other mechanical issue, flag down a passing SAG wagon. If a SAG wagon has just recently passed, call the SAG Coordinator to request a SAG wagon.

SAG STOPS:

Thank you for supporting the many towns, farmer stands and shops along the route that can provide food and beverages. SAG Stops are rest stops located on route and identified with LMB signage. They are stocked with water, electrolytes, light snacks, basic tools, floor pumps, and close to restrooms or porta potties. Our daily Super SAG Stop will also have a generator to provide e-bike charging.

- All Participants entering a SAG Stop must remove gloves and sanitize their hands. SAG staff will pass out requested snacks and fill water bottles.
- Distance between SAG stops is determined by the route
- SAG Stops have staggered operating times to provide service to the majority of participants. LMB understands that most riders are enjoying their vacation and may often deviate from the route and take considerable time to complete the day. Hours are based on an average speed of 10 miles an hour. Any changes to SAG Stop hours will be announced in the Rider Meeting. Depending on the route there may be more or less aid stations. Plan accordingly.
 - SAG Stop 1 7:00 am – 10:30 am
 - SAG Stop 2 7:30 am – Noon
 - SAG Stop 3 8:30 am – 3 pm
 - SAG Stop 4 10:00 am – 4:00 pm
- PLEASE BE RESPECTFUL, DO NOT LEAN YOUR BICYCLE ON SAG VEHICLES!

SAG WAGONS

Provide aid to all riders on the tour who are experiencing physical or mechanical issues and cannot reach a SAG stop. They also transport riders who have non-emergency medical issues. Thank you for not asking SAG Wagons to transport you for personal needs.

- Only operate on the marked route. They may be moving along the route or stationed on the side of the road to provide rapid response.
- Carry water, basic tools, floor pump and some first aid supplies, but do not carry food.
- Transport bikes and riders to mechanics, SAG stops, or to a medical facility. They do not go to camp until the route closes.

- Bike racks may not accommodate some cycles. In this situation the cycle will be transported by the SAG shuttle. Riders can choose to wait for the shuttle if they prefer.
- Will not transport minors unless accompanied by their parent or legal guardian.

To stop a SAG wagon, tap the top of your helmet vigorously. The driver will move ahead and pull over to assist. At orientation, riders will be provided with the SAG Coordinator phone number to call in the event of getting lost, mechanical or physical breakdown, or emergency. To call for a SAG wagon, call the number provided during orientation. **PLEASE DO NOT LEAN YOUR BICYCLE ON SAG VEHICLES!**

If a friend or family member is interested in volunteering as a SAG, please contact the LMB office at (517) 334-9100. This is a great way for friends and family to join you at camp, while providing a valuable service during the day. Please note that they will be required to complete LCI training if not already certified.

PRIVATE SAGS:

Riders may choose to be supported by a private SAG - a friend/family member who exclusively assists them as needed. Private SAGs are considered participants and should register for the tour as a **non-rider**. At check-in private SAGs will be given non-rider, wrist band, luggage bands, tour t-shirt, additional instructions, a vehicle pass to park at overnights, route maps, safety information, vehicle routes, and access points to safely enter or exit the bicycle route. Private SAG is also a great way for friends and family to join you while not being obligated all day to support the entire tour.

RIDE W/ GPS FREE ACCESS FOR THE TOUR

LMB is excited to include access to the RWGPS event and experience platforms with this year's registration. This will be where the GPX ride files will live for SHORELINE . In addition to FREE access to the platform, the software comes with turn-by-turn navigation as part of the free access. This means you can have your phone telling you which way to go.



We know this will not be for everyone. If you still like running the route on your own bike computer, you can pull the files from this portal and load them to your device. You will also have a Cue Sheet print out in your registration packet for each route, and you can print a cue sheet at home right from the RWGPS platform. We are moving away from paper maps and map books.

This service will allow us all the same functionality without the waste that comes with printing things for an annual event.

To access the RWGPS portal and unlock all the features, you can use your personal RWGPS account and click on the link below to pull the routes and use the turn-by-turn navigation on your phone. These files will also work on your bike computer of choice. For more information on how to use RWGPS, please visit the links below. We will walk through RWGPS during the rider meetings.

<https://ridewithgps.com/help/mobile/>

<https://ridewithgps.com/help/>

The link below is better for using the app standalone and does not require a free account

<https://ridewithgps.com/events/309149-shoreline-3-day>

ROUTE MARKINGS

Cue sheets will be provided at check-in and each evening at the Rider Meeting. When local ordinance allows, the primary route for each day will be marked with “T3” arrows on the pavement. If possible, any deviation will be posted at the Service Desk, and discussed the night before at the Rider Meeting. “Day of” changes will be made via the text alert system.

Optional routes will not usually be marked, but cue sheets will be provided. Mixed Surface routes will use turn signs to mark turns but will rely mostly on GPS. Please refer to your cue sheet for directions.

OTHER TOUR ESSENTIALS

PREPARING FOR THE TOUR:

- **Prepare your body** – RIDE! The tour is much more enjoyable if you have been practicing and your body is adapted to



spending 6 hours in the saddle. Body contact points need hours on the bike to adapt.

- Riders must be able to ride 50-80 miles a day, for 7 days. The terrain can be hilly. Your average speed INCLUDING stops should be greater than 10 mph.
- Riders must carry a tire repair kit (spare tube, patches, tire levers, pump or CO2 cartridge) and be able to change a flat tire. SAG will not conduct repairs.
- Riders must have at least one water bottle (preferably two).
- **Prepare your bike** – Have your bike serviced by an experienced mechanic prior to arriving. The most common repairs are loose bolts, worn or broken pads and cables, dirty or worn chain, and mis-aligned derailleurs. Make sure that you have “broken in” any new bike or parts.

PACKING LIST

A list of required and recommended items can be found at the LMB website. Follow this link. <https://www.lmb.org/packing-list/>

LOST AND FOUND:

We will maintain a lost and found box throughout the tour, which is kept at the service desk. If you believe you left something behind after the tour, contact the LMB office at (517) 334-9100.

JERSEYS, T-SHIRTS AND OTHER MERCHANDISE:

LMB merchandise including classic and current t-shirts, jerseys and other LMB merchandise will be on sale at the merch table at the start and end of the tour. Only merchandise authorized by LMB may be sold on tour. You can also find a full assortment of jerseys, t-shirts, stickers and other LMB swag at the LMB Store. If you opted for the jersey included with your registration you will receive it at check in unless you ordered after the June 3 cut off date then you will get your jersey on the 2nd order after the event, should be late September 2024 for delivery.

Fishing Charters - Want to get your line wet? [Check them out here.](#)

Free Bayline Bus - Free transportation from our campsite to many Traverse City locations. Shopping, restaurants, breweries, groceries all at your own pace. Check out the [Bayline Bus](#). FYI on their route map we are located at the baseball icon on the corner of Front and Garfield.

Other Free Things To Do - [Check out the list.](#)

MACKINAC ISLAND FERRY TICKETS

If you purchased ferry tickets to Mackinac Island at registration, they will be available at [Shepler's](#) will-call booth, allowing you to go to Mackinac Island before or after the tour on your own time. A limited number of additional discounted tickets *may* be available for purchase at check-in. Please note that **e-bikes are not permitted** on Mackinac Island, except for Class 1 e-bikes if you have a mobility-related disability.

SAFETY

LMB ADVOCATES FOR BICYCLE SAFETY

LMB works every day in Michigan to increase bicyclist safety. We accomplish this through Advocacy, Education, and Community. Legislation takes years to accomplish. Some of our recent success includes:

- New distracted driving legislation. On June 7th, 2023 Gov. Whitmer signed HB 4250, 4251, and 4252 into law, making it illegal to hold a phone while operating a motor vehicle in Michigan. Driving phone-free is the best way to ensure you're giving 100% of your attention to the task of driving, 100% of the time.
- Speed limit reform. PA 33 of 2024, signed on April 9, 2024, gives local communities more flexibility to set safe speed limits, allowing them to round down from the 85th percentile speed or set a lower speed limit down to the 50th percentile where there are hazards to public safety.
- E-bike purchase incentives. These were included in the Michigan state budget for next year, funded at \$2.95 million. Michigan joins ten other states in promoting this option for clean, affordable, active transportation.
- Currently we are working on several initiatives including "Idaho Stops." Every year we produce and distribute the "Michigan Ride Calendar", "What Every Michigan Bicyclist Should Know" and "What Every Young Michigan Bicyclist Must Know".
- 2020: Bikes May Use Full Lane. While Michigan Law allows bicyclists the equal right to use the road, the "Share the Road" sign was confusing.
- 2019: Drivers education courses must include information concerning bicycles and other vulnerable roadway users.
- 2018: Obstructed license law clarified to exclude bicycle racks.
- 2017: Passage of Safe Passing Law requiring drivers to give a minimum of 3-feet of room while passing a bicyclist.

- Grants to community organizations working to make their communities safer for bicyclists including Youth Ride Club, Norte, Carver Camp, Armory Bike Union, Portland Raider Riders, Greater Grand Rapids Bicycle Coalition, Lansing Bike Co-Op, PEAC, TART Trails, Bicycle Recycle, and Pedal Holland.

CONTACTING THE SAG COORDINATOR:

At the orientation meeting, participants are provided with a phone number to call in the event of a breakdown or other emergency.

MICHIGAN VEHICLE CODE

All participants are responsible for knowing and obeying Michigan Vehicle Code traffic laws. Every participant is provided a copy of LMB's "*What Every Michigan Bicyclist Must Know*" handbook which includes information about obeying Michigan traffic laws, it is not a substitute for the complete Michigan Vehicle Code.

HELMETS:

Helmets are required for all riders. You must wear your helmet whenever you are riding your bicycle. Repeated violation will result in your ejection from the tour.

MINORS:

Minors are welcome on the tour. A legally responsible parent or adult guardian must accompany a minor at all times during the tour, including campsites and transport in SAG wagons. The legal parents or guardian must complete the LMB waiver form and identify the responsible adult if not themselves and the minor. Like all participants, minors must be able to complete the daily course.

Under Michigan Vehicle Code, children must be properly buckled in a car seat or booster seat until they are 8 years old or 4-feet-9-inches tall. Children must ride in a seat until they reach the age requirement or the height requirement, whichever comes first. If you are bringing a child that fits these criteria, please contact our office. We will make additional arrangements for a car seat should you and your child need to be transported by SAG drivers.

BIKE PLATE:

Bike Plates will be provided at check-in. It is required that you attach it to either the front or the back of your bicycle. The bike plate must be plainly visible at all times. Plates are your bikes ticket for LMB provided transportation and help us identify our riders and facilitate communication among riders and volunteers. They are also highly visible, making it easier for drivers to spot you.

HEADPHONES & CELL PHONES:

Headphones are prohibited while riding. Safety is our primary concern.

The use of cell phones while cycling is illegal according to the Michigan Vehicle Code. Please stop your bike and pull off the road before using your cell phone. You will find that cell coverage is often spotty or absent on tour.

CRASHES:

Unfortunately, crashes do occur. Should you witness or be involved in a crash, and experience a medical emergency, call 911 immediately. Witnesses should stay with the crash victims until help arrives!

It is important that you fill out an incident report with tour staff as soon as appropriate. If a car is involved, get the driver's license and license plate numbers.

Most crashes occur as a result of bicyclists crossing wheels, running off the road, or encountering a road hazard. Follow these rules to minimize the risk:

- Read and follow the Safety Pledge
- Read "What Every Michigan Bicyclist Must Know".
- Remember that bicyclists must stop for all red lights and stop signs.
- If you stop for any reason, move completely off the road.
- Be constantly alert for road hazards.
- Communicate to other riders, pedestrians and motorists.
- Drink before you get thirsty. Eat before you get hungry. Rest before you get tired.
- Get yourself and your bike tuned up before the ride.
- If the weather is bad, or there is traffic around you, ride cautiously.
- Don't follow those in front of you too closely.

EMERGENCIES

MEDICAL EMERGENCIES

- Unconsciousness, Seizures, Headaches
- Sudden severe pain anywhere in the body
- Unusual behavior, Confusion, Hard to wake up
- Difficulty breathing, Shortness of breath
- Sudden dizziness, weakness, or change in vision

- Chest pain which radiates to another part of the body such as arm, shoulder, or neck
- Coughing up or Vomiting Blood
- Head or Spine Injury, Neck or Back pain
- Bleeding that will not stop, deep punctures or cuts, visible bone
- Severe Vomiting, Abdominal pain or pressure
- Choking
- Allergic reaction or Poisoning

IF YOU OR SOMEONE YOU'RE WITH IS EXPERIENCING A MEDICAL EMERGENCY CALL 911 FIRST. Then follow their directions. Have another person call the SAG Coordinator and Tour Director.

ON ROUTE EMERGENCIES

CRASHES:

Should you witness or be involved in a crash, and experience a medical emergency, call 911 immediately. Witnesses should stay with the crash victims until help arrives!

- Do not move the injured person unless they are in danger
- **IN A MEDICAL EMERGENCY CALL 911 FIRST**
- Call the SAG Coordinator
- If a car is involved, get the driver's license and license plate numbers
- Do not step into the path of vehicle traffic
- Stay with the injured person and keep them calm
- Once an LMB SAG person is on the scene and you have filled out an incident report please continue on the route. Do not leave the scene until SAG staff releases you

Should you come upon a crash already being managed by SAG staff or first responders, please do not loiter and continue along the route as safely as possible. If you feel unable to continue then dismount and walk to a safe place off the road. Call SAG if required.

SEVERE WEATHER:

Weather in Michigan can change quickly. The following guidelines may help in the event of severe weather, but circumstances may dictate otherwise. The tour staff will make every effort to inform riders of the recommended course of action via the text alert system and if possible, in person.

- Lightning or Thunder Storms
 - Take immediate shelter at a house or any available structure.
 - If no shelter is available, find a low point clearing away from trees and metal. Lightning usually strikes the tallest objects and, sometimes, whatever is hiding underneath them.
 - Once you find a clearing, squat on your toes. Have as little of your body touching the ground as possible.
 - You can choose to stay on your bike. It's not the safest place to be, but sometimes it's the safest place at the time. Rubber tires won't protect you from lightning.
- Tornado Watch - conditions are favorable for funnel cloud formation. Be aware and prepared to take action to find suitable indoor shelter. Monitor local weather until the Tornado Watch has expired.
- **Tornado Warning - rotation has been spotted or a funnel has touched down. Seek shelter immediately.**
 - Avoid auditoriums, upper floors of buildings, trailers and parked vehicles
 - Move to an underground shelter, basement, interior corridor, tunnel, underground parking lot or subway. If none is available, a small, windowless interior room or hallway on the lowest level of a sturdy building is the safest alternative.
 - Stay away from windows and cover yourself with a rug for protection against flying glass and debris
 - If you're out in the open, lie flat in a ditch or other low-lying area and protect your head; stay away from trees, poles or overhead lines
 - If you're driving, drive at right angles to the tornado's path; if you can't escape it, get out of the vehicle and seek a low-lying area
 - **Do not** take shelter under highway overpasses. Tornadoes can create a vacuum effect and suck you out.

CRIMINAL ACTIVITY

IF YOU OR SOMEONE YOU ARE WITH WITNESS OR ARE VICTIMS OF A CRIME, SEEK SAFETY FIRST, THEN CALL 911.

Then, call the SAG Coordinator and if possible the Tour Manager. Witnesses should stay with the victims until help arrives! It is important that you fill out an incident report with tour staff as soon as appropriate. If a car is involved, get a vehicle description and license plate numbers.

CAMPSITE EMERGENCIES:

IF YOU OR SOMEONE YOU'RE WITH IS EXPERIENCING A MEDICAL EMERGENCY CALL 911. Then contact the Medic or Tour Manager.

EVACUATION

PA announcements and text alerts will alert participants to prepare for evacuation.

SEVERE WEATHER

PA announcements and text alerts will direct participants to enter the emergency shelter if available. In the event of lightning, move indoors or seek other outdoor shelter and wait for the storm to pass.

CRIMINAL ACTIVITY

IF YOU OR SOMEONE YOU ARE WITH WITNESS OR ARE VICTIMS OF A CRIME, SEEK SAFETY FIRST, THEN CALL 911.

Then, call the Tour Manager. Witnesses should stay with the victims until help arrives! It is important that you fill out an incident report with tour staff as soon as appropriate. If a car is involved, get a vehicle description and license plate numbers.

NON-EMERGENCY ISSUES & ILLNESS:

FOR NON-EMERGENCIES Participants are encouraged to speak with the tour staff in the event of any personal or medical issues.

PERSONAL

Any participant who has a personal concern on any issue should bring these concerns to the attention of an LMB staff member. If the concern continues, resolve the matter with the tour director.

BEHAVIORAL

Any participant who has a concern about inappropriate behavior of any participant or LMB staff should bring their concerns to the attention of the tour director.

MEDICAL

If you are experiencing a non-emergency medical issue or feeling ill notify the tour staff immediately. Participants may be referred to local medical facilities if treatment is needed.

AIR QUALITY

In the event of an air quality warning (see [AirNow.gov](https://www.airnow.gov)), LMB staff will inform participants via text alert. N95 or KN95 filtration masks will be available in limited quantities for participants in respiratory distress. We encourage all participants with breathing issues to bring their own masks, as we cannot guarantee access to indoor space at all tour locations.

INFECTIOUS DISEASE:

LMB has worked for decades on controlling the spread of contagious food borne infectious disease. The Covid-19 pandemic has reminded everyone of how disruptive an infectious disease can be to a population. LMB tours are conducted outdoors but also in close personal quarters, especially where participants are showering, using the bathroom, and accessing food and water. In addition, our tours occur in a community environment with a large group of individuals from across the globe. To protect our participants, the communities we visit, our volunteers and employees, and everyone's families, we've adopted procedures set forth by the Michigan Department of Natural Resources in state parks. Please take a moment to review and implement the information below and help us protect you and those around you with a few simple hygiene requirements:

- Wash your hands with soap frequently.
- Always wash before eating and after using the toilet.
- Remove gloves and use hand sanitizer prior to entering any SAG stop or food service area.
- Allow our staff to fill your water bottles and serve your selected food items at SAG stops and food service areas.
- Use hand sanitizer upon exiting a SAG stop or using any tour provided items such as floor pumps, bike tools, etc.
- Don't share water bottles, food, dining utensils or drinking cups.
- Wear a mask indoors and outdoors when social distancing is not possible.
- Get a flu vaccine and the COVID-19 vaccine.

Some infectious diseases can be passed from person to person. Some are transmitted by insects or animals. Others are transmitted by consuming contaminated food or water. Signs and symptoms vary depending on the disease but often include fever, muscle aches, fatigue, coughing and diarrhea. Because of

the physical nature of bicycling, an infected person may not realize that the cause of their symptoms is from an organism and not over-exertion or change of locale.

Most infectious diseases are spread by having contact with an infected person, consuming contaminated food or water, touching contaminated surfaces and then touching your mouth, nose or eyes with unwashed hands.

Food Contamination

While other tours have had outbreaks caused by food contamination, LMB has never had a reported incidence of food-borne illness. LMB works hard to prevent food contamination by working with professional caterers and requiring riders to practice personal hygiene. Frequent hand washing and sanitizing is essential. Riders are required to use hand sanitizer at all SAG stops and before entering each meal service area. Those who refuse to do so will not be served.

If you begin exhibiting symptoms of food-borne illness (abdominal cramps, vomiting, diarrhea, severe headache etc.), notify the tour staff immediately. If you do become sick, try to isolate away from other participants to prevent passing it to them.

Direct/Indirect Contact

Direct contact occurs when a disease-causing organism is passed from one person directly to another by contact. Examples are contacting infected bodily fluids, feces, and skin to skin contact. The common cold, chicken pox, hepatitis, measles, and previously discussed food borne disease can be transmitted in this manner.

Disease causing organisms can also be passed by indirect contact or respiratory droplets. They may linger in the air or on objects like a tabletop, light switch, dispensers, faucet or toilet handles and door knobs. Inhaling droplets or touching a contaminated item and then touching your mouth, nose or eyes with unwashed hands may transmit the disease to you. Diseases like flus, meningitis, and Covid-19 can be transmitted in this manner.

If you begin exhibiting symptoms (severe headache, sore throat, fever, fatigue, body ache, runny nose, etc.), notify the tour staff immediately. If you do become sick, try to isolate away from other participants to prevent passing it to them.

LMB SAFETY PLEDGE

I WILL RIDE SAFELY BY:

- Wearing a helmet every time I ride.
- Obeying all Michigan traffic laws.
- Riding predictably by maintaining my line, avoiding sudden stops and direction change.
- Riding as far to the right as is safely practicable.
- **Never riding more than two abreast.**
- Riding single-file whenever there is vehicle traffic behind me.
- Announcing myself as I pass other riders, and yielding to those who pass me.
- Staying well off the road whenever I stop.
- Being vigilant at all intersections.
- Using caution when riding over gravel, sand, rough roads, in rain/fog, or down steep hills.
- Eating and drinking frequently.
- Signaling other riders of dangerous road conditions.

I WILL RIDE DEFENSIVELY BY:

- Being 360 degrees aware of riders, vehicles, pedestrians, and road hazards.
- Using common sense and courtesy towards motorists and other cyclists.
- Communicating my intentions to drivers by signaling and maintaining eye contact.
- Communicating with other riders. Riding predictably by maintaining my line, avoiding sudden stops and direction change, and maintaining a comfortable follow distance at all times.
- Wearing bright clothing so that I am visible.
- Riding with proper lighting from 30 minutes before sunset to 30 minutes after sunrise.

- Being alert for opening car doors.
- Controlling speed and being extra vigilant during downhills.
- Using caution around aggressive dogs: Some suggestions are to stop pedaling and coast, yell "no" in a commanding voice, or squirt them with your water bottle. If forced off your bike, keep the bike between you and the dog. Report the incident to authorities.

I WILL FOLLOW THE TOUR CODE

LMB works to make every tour fun, interesting and memorable. How each individual defines those qualities varies. The Tour Code will help make the tour live up to your expectations.

I WILL -

- Come ready to ride the miles. Be able to ride 65 hilly miles for 7 days in the middle of summer.
- Experience bike-joy. That feeling of freedom, independence and exploration that all bicyclists share.
- Bring the curiosity of a child and the wisdom of a Sage.
- Respect the privacy, space, property and beliefs of everyone.
- Uphold the law.
- Help others.
- Enjoy myself, but not at the expense of others.
- Be Kind.

REMOVAL FROM PARTICIPATION:

The Tour Manager may eject any participant if they believe that person's continued participation in the tour may endanger or be detrimental to themselves, others or LMB. Participants who are ejected from the tour must immediately leave the campsite and route. Ejected participants forfeit all paid fees and are responsible for their own transportation and accommodations from the moment they are removed from the tour. The Tour Manager may, at their discretion, provide additional assistance to assure the safety of the ejected participant.

A few examples of why participants have been removed from the tour:

- Violation of the rules set forth in this document.
- Violation of local, state or federal laws and ordinances.

- Repeated inability or unwillingness to complete the daily mileage within route hours for any reason.
- Harassment or disruption of participants or staff.
- Failure to obey directions of tour staff.

By signing the LMB Release and Waiver, you agree to obey the Safety Pledge and follow the Tour Code.

CANCELLATION AND REFUND POLICY

POLICY FOR 2024

We understand things happen in life and sometimes you have to cancel your registration. We want to make it as easy as possible to do so. Please note we do not make individual exceptions in our cancellation policy (including family, medical, or employment situations). To protect your investment, we recommend discussing insurance with your trusted provider THAT SPECIFICALLY PROVIDES REFUNDS FOR PERSONAL AND TOUR CANCELLATIONS.

Cancellation requests must be made in writing or via email to tours@LMB.org. Please make sure any requests made by traditional postal service are postmarked by the timestamps listed in this policy as the date the email is sent or the postmark date is the date that will be used to determine the refund eligibility. Otherwise, the date will be determined by the date of receipt at the LMB office.

There are no refunds for any ordered merchandise, or credit card processing and banking fees. Any ordered merchandise will be shipped directly to the participant as soon as possible after the merchandise arrives at LMB offices.

Please allow 30 days for processing. Due to limited staffing, refund requests made within 30 days of the tour may be held for processing until the conclusion of the tour.

Fourteen (14) days prior to the event, there will not be any transfers, deferments, or cancellations accepted.

No refunds or credits will be issued during the event for any reason, including:

- Participant arrived late to the event.
- Participant departed early from the event.
- Participant was asked to leave the event by LMB.
- Participant paid for food, lodging, transportation, tickets or any other items which they did not use.

Membership/Donation Refunds Cancellations

If you purchase a membership to gain access to LMB events and other member benefits, and you decide to cancel your event registration you will retain your membership until the expiration date. We do not refund membership purchases. Membership must be purchased before the registration to gain member benefits as it relates to registration, cancellation, or deferment.

INDIVIDUAL MEMBERSHIP: Grants early access/pricing for tour registration as well as member benefits under LMB's Cancellation and Refund Policy for a single tour registrant.

HOUSEHOLD MEMBERSHIP: Grants early access/pricing for tour registration as well as member benefits under LMB's Cancellation and Refund Policy for multiple tour registrants within a single household that are tied to the membership account.

Individual members can upgrade an active membership prior to registering for the tours here [Membership Upgrade](#) to take advantage of Household benefits. Check your membership type and status here [Membership Status](#).

Non-Members

A full refund for a non-member is not available once registered. We know life happens, but please make sure to seek out event insurance through your provider who provides reimbursement for your registration costs should you or the LMB have to cancel. There will be no exceptions to this policy.

A 50% refund less a \$50 processing fee for each registrant is available for a non-member who cancels within 30 days of registering. The cancellation must be at least 30 days prior to the event.

No refund is available for a non-member who cancels less than 30 days prior to the event.

No deferment is available for a non-member.

Members

To take advantage of member benefits, a member must be in good standing prior to purchasing event registration and remain in good standing to utilize any member benefits. Sign up or check your membership status [HERE](#). You must be a member PRIOR to registering for an event to take advantage of the member benefits.

Member Refund Options

90 days or more before the event: you can receive a 90% refund for the cost of the event (less a \$50 processing fee and any credit card or bank fees). Even though members are granted this benefit, we still recommend that you seek out event insurance through your provider and make sure the coverage provides reimbursement for your registration costs should you or the LMB have to cancel.

Less than 90 days prior to the event, but more than 30 days prior to the event: you can receive a 50% refund, (less a \$50 processing fee and any credit card or bank fees).

30 days or less prior to the event: No refund is available for a member who cancels 30 days or less prior to the event

Member Deferment Options

At least 45 days out from the event: A 100% deferment/transfer credit less a \$50 processing fee for each member registrant is available for anyone who wishes to defer their participation to a future LMB event or transfer the credit to another person provided the request is made at least 45 days before the event. This credit will only be valid for 1 year from the date of issue.

Between 15 and 45 days out from the event: A 50% deferment/transfer credit less a \$50 processing fee for each member registrant is available for anyone who wishes to defer their participation to a future LMB event or transfer the credit to another person provided the request is made at least 45-15 days before the event. This credit will only be valid for 1 year from the date of issue.

14 days or less: No deferment is available for a member who cancels 14 days or less prior to the event.

Deferment Credit

This credit will be valid for 1 year from the date issued and will expire if not used and become a donation to the LMB. This includes the price of registration (less the processing fee) and any add on items including bus, ferry, and extra baggage fees. This does not include any merchandise, credit card or banking fees. This will be for the current value paid. Any additional costs or price increases at the time of redemption will be the responsibility of the participant. Requests must be made in writing or via email to tours@LMB.org. No refunds will be given on deferment credit.

Deferment Procedure

Deferment requests must be made in writing or via email to tours@LMB.org. Please make sure any request made by traditional postal service is postmarked by the timestamps listed in this policy as the date the email is sent or the postmark date will be the date used to determine deferment eligibility. Otherwise, the date will be determined by the date of receipt at the LMB office.

Registrant must make sure to include the following details:

- Their name and any other registrants, the event registered for, reason for deferment, valid email address and phone number.

A one-time use deferment coupon code with the value paid that year and an expiration date will be emailed after the deferment is approved and processed.

Transfer Procedure

Transfers are the responsibility of the riders. If you wish to transfer to another rider you can do so by contacting tours@lmb.org or via mail and requesting a coupon code for the cost you spent on the event less a \$50 processing fee. This includes the price of registration (less the processing fee) and any add on items including bus, ferry, and extra baggage fees. This does not include any merchandise, credit card or banking fees. You will then be canceled as a registrant in our system. You can pass along the coupon code and have the person who is transferring register for the event. The coupon code will only be valid for 14 days after being issued so make sure you know who it is

going to and that they are ready to register. Transfers are not allowed 14 days prior to the event. No exceptions will be made on this policy. There are no pricing guarantees for the transferred registrant. If any side trip, transportation, or upgrade options are desired by the new rider which was not included in the original rider's registration, they may purchase these options when registering. The transferred rider will also be responsible for the extra costs of any price increases. LMB will not act as an agent in any financial transactions between riders. Riders assume all financial risks in these transactions. No refunds will be given on deferments.

If an Event or Tour is full, and a waitlist is being maintained, transfers will not be permitted.

TOUR CANCELLATIONS

The League of Michigan Bicyclists (LMB) reserves the right to cancel ANY tour due to low enrollment in which case the participant's fees will be refunded in full less credit card and banking fees. You release and hold LMB harmless for any costs or damages incurred as result of cancellation or rerouting of a LMB Event due to low enrollment.

The League of Michigan Bicyclists (LMB) may cancel or reroute any and all events or tours due to the occurrence of any force majeure event or credible threat thereof, including but not limited to any Act of God, government action or inaction, fire, earthquake, acts of civil or military authority, casualty, flood, war, terrorist attack, epidemic, insurrection, civil unrest, strikes or other labor activities or any other similar cause beyond the reasonable control of LMB, including environmental conditions that might threaten the health and safety of Event participants, volunteers or staff. You understand and agree that your registration fees and other costs will not be refunded by LMB if all or any portion of an LMB Event is canceled or rerouted due to a force majeure event. You release and hold LMB harmless for any costs or damages incurred as result of cancellation or rerouting of an LMB Event due to a force majeure event.

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